

JOB OPPORTUNITY

JOB TITLE	Birthday Party Animator(s)
CENTRE	Westmount
STATUS	Part-Time
SALARY SCALE AND/OR HOURLY RATE	10\$ hourly rate / weekends
TIME OF THE CONTRACT	Flexible hours
WORK SCHEDULE	Saturday & Sunday between 11:30 am – 5:30pm
TITLE OF SUPERVISOR	Youth coordinator
SUMMARY	The selected candidate will be responsible for creating and developing a successful birthday party YMCA Westmount. He/she will be in charge of initiating as well as directly animating and supervising the children between the ages of 2 to 13 year olds.
DUTIES	<ul style="list-style-type: none"> • Interacts directly with children in a drop-in environment; • Animates age appropriate activities • Ensures the safety and security of the children at all times • Communicates and follows-up with parents • Responsible for room set-up and take down and cleaning of all toys and equipment. • Ensures procedures and policies of the YMCA are implemented and followed
QUALIFICATIONS	<ul style="list-style-type: none"> • 1 year experience in a related field • Experience working with young children and families • Aptitude and facility to work as part of a team, and to provide leadership. • University degree or CEGEP diploma in recreation or early childhood education, or studies in progress, an asset • CPR and First Aid • Bilingual
COMPETENCIES	<p><u>Integrity:</u> Be responsible, able to maintain high ethical standards;</p> <p><u>Initiative:</u> Able to do the appropriate thing at the right time;</p> <p><u>Self-Management:</u> Able to work independently.</p>
EMPLOYMENT START DATE	immediately

Please forward your complete application (résumé + cover letter)
by **2010-08-28**

To: **Kim Shour Director Child Development**

Email: kim.shour@ymcaquebec.org FAX :514-931-9219